

Delegated Decisions by Cabinet Member for Transport Management

***Thursday, 12 December 2024 at 10.00 am
Room 2&3 - County Hall, New Road, Oxford OX1 1ND***

If you wish to view proceedings, please click on this [Live Stream Link](#).
However, that will not allow you to participate in the meeting.

Items for Decision

The items for decision under individual Cabinet Members' delegated powers are listed overleaf and the related reports are attached. Decisions taken will become effective at the end of the working day on 20 December 2024 unless called in by that date for review by the appropriate Scrutiny Committee.

Copies of the reports are circulated (by e-mail) to all members of the County Council.

These proceedings are open to the public



Martin Reeves
Chief Executive

December 2024

Committee Officer: **Democratic Services**
*email:*committeesdemocraticservices@oxfordshire.gov.uk

Note: *Date of next meeting: 23 January 2025*

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

Items for Decision

1. Declarations of Interest

See guidance below.

2. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am two working days before the meeting, ask a question on any matter in respect of the Cabinet Member's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

3. Petitions and Public Address

Members of the public who wish to speak at this meeting can attend the meeting in person or 'virtually' through an online connection.

Requests to speak must be submitted by no later than 9am four working days before the meeting. Requests to speak should be sent to:
committeesdemocraticservices@oxfordshire.gov.uk

If you are speaking 'virtually', you may submit a written statement of your presentation to ensure that if the technology fails, then your views can still be taken into account. A written copy of your statement can be provided no later than 9 am 2 working days before the meeting. Written submissions should be no longer than 1 A4 sheet.

4. Minutes of the Previous Meeting (Pages 1 - 20)

To confirm the minutes of the meeting held on 14 November 2024 to be signed by the Chair as a correct record.

5. Charlbury Proposed Parking Scheme (2024) (Pages 21 - 430)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/334

Contact: Emma Palmer, Senior Officer – TRO's and Schemes
(Emma.Palmer@oxfordshire.gov.uk)

Report by Director of Environment and Highways (CMDTMT5).

The Cabinet Member is RECOMMENDED to:

Approve the introduction of parking controls in Charlbury as follows:

- a) **The introduction of parking places on Browns Lane for 30 minute maximum stay during the hours of 8am to 6pm, Monday to Saturday.**
- b) **The introduction of parking places on Church Street for residents permit holders or 3 hours maximum stay for non-permit holders during the hours of 8am to 6pm, Monday to Saturday.**
- c) **The introduction of parking places on Market Street and Sheep Street for permit holders or 1 hour maximum stay for non-permit holders during the hours of 8am to 6pm, Monday to Saturday.**
- d) **The introduction of parking places on Grammar School Lane for permit holders or 30 minute maximum stay for non-permit holders during the hours of 8am to 6pm, Monday to Saturday.**
- e) **The introduction of resident permit holders only at all times bays on Pound Hill Lane, Thames Street, Dyers Hill, Park Street, Sheep Street, Browns Lane and The Playing Close.**
- f) **To retain and provide permit parking bays on the west side of Park Street, instead of the east side as originally proposed.**
- g) **The introduction of residents permit holders parking only area at all times on Church Lane.**
- h) **To remove disabled persons parking place on Church Lane.**
- i) **The introduction of no waiting at any time restrictions on sections of Pound Hill, Nine Acres Lane, Market Street, Browns Lane, Sheep Street, Park Street, Grammar School Hill/Park Street and Dyers Hill.**
- j) **To include all properties on Fishers Lane and Market Street in the schedule of eligible properties for the issue of a CH permit.**
- k) **To approve minor amendments to the length of parking bays provided on Market Street in the vicinity of the access to Charlwood.**

6. Proposed Controlled Parking Zone (CPZ) - Hightown Road Area, Banbury (Pages 431 - 476)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/327

Contact: Emma Palmer, Senior Officer – TRO's and Schemes

(Emma.Palmer@oxfordshire.gov.uk)

Report by Director of Environment and Highways (**CMDTMT6**).

The Cabinet Member is RECOMMENDED to:

Approve the introduction of parking controls in Hightown Road area as follows:

- a) **'Permit holder only' restrictions, 8am to 6pm, Monday to Saturday on the entire lengths of Lamb's Crescent, Lime Avenue, Kilbale Crescent and Western Crescent.**
- b) **'No waiting at Any Time' restrictions (double yellow lines) on parts of Swan Close Road, Hightown Road, Lamb's Crescent, Western Crescent, Lime Avenue and Green Lane as advertised.**
- c) **Include the properties from No.2– 56 (evens) and No.13-37 (odds) Hightown Road in the schedule of eligible properties for the issue of a 'HT' permit.**

7. Proposed Controlled Parking Zone (CPZ) - Cooper's Gate, Banbury (Pages 477 - 490)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/326

Contact: Emma Palmer, Senior Officer – TRO's and Schemes

(Emma.Palmer@oxfordshire.gov.uk)

Report by Director of Environment and Highways (**CMDTMT7**).

The Cabinet Member is RECOMMENDED to:

Approve the introduction of parking controls in Cooper's Gate as follows:

- a) **The introduction of permit holder only restrictions, 8am to 6pm, Monday to Saturday on Coopers Gate from its junction with A361 Southam Road for its entire length (excluding areas not part of the public highway) (except where no waiting restrictions apply).**
- b) **The removal of existing single yellow line restrictions, Mon-Sat, 9am-5pm to allow permit holders to park within these sections of road.**
- c) **To retain the existing single yellow lines, 8am – 6pm on the sections of Coopers Gate, opposite No.128 and No's 75/76.**

8. Proposed Controlled Parking Zone (CPZ) - Littlemore North, Oxford (Pages 491 - 832)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/276

Contact: Vicki Neville, Senior Officer – TRO and Parking Schemes

(Vicki.Neville@oxfordshire.gov.uk)

Report by Director of Environment and Highways (**CMDTMT8**).

The Cabinet Member is **RECOMMENDED** to:

Approve the following measures as advertised:

- a) **Controlled Parking Zone (CPZ) Monday to Sunday 8am – 6.30pm permit holders or 2 hours for non-permit holders in Littlemore North,**
- b) **'No Waiting at Any Time' restrictions (double yellow lines).**

9. CPZ Parking Permit Eligibility (Various Locations, Oxford - September 2024) (Pages 833 - 846)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/297

Contact: James Whiting, Team Leader – TRO's and Schemes

(James.Whiting@oxfordshire.gov.uk)

Report by Director of Environment and Highways (**CMDTMT9**).

The Cabinet Member is **RECOMMENDED** to:

Approve the following proposals in respect of eligibility for parking permits within various Controlled Parking Zones (CPZs) in Oxford:

- a) **Exclude from eligibility for resident's parking permits and residents' visitors' parking permits the following properties:**
 - i. **Cowley Centre East – No.244 Barns Road,**
 - ii. **East Oxford – No.100a Bullingdon Road,**
 - iii. **Headington North – No.9 Blackthorn Close**
 - iv. **Headington Quarry – No.1a York Avenue,**
 - v. **Lye Valley – a) No. 85 The Slade, and b) 5 Glebelands,**
 - vi. **Marston North – No.14 Salford Road,**
 - vii. **Northway – a) No.2 Sutton Road.**
- b) **Exclude from eligibility for resident's parking permits only (visitors' permits allowed) the following properties:**
 - i. **Headington Central - Lime Walk - Nos.91 & 91A, No.93 (Flats 1 & 2), No.95, and No.97 (Flats 1-3).**
 - ii. **Headington Quarry – Nos. 132a,132b and 132c Old Road,**
 - iii. **North Summertown – No.30 Davenant Road,**
 - iv. **Summertown – No.312A Woodstock Road.**
- c) **Defer a decision on the eligibility for resident's parking permits and residents' visitors' parking permits for the following property:**
 - i. **Northway – 6 Gouldland Gardens.**

10. Westbury Crescent, Oxford - Highway Improvements Scheme 2024/25 (Pages 847 - 894)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/296

Contact: Robert Freshwater, Senior Infrastructure Lead
(Robert.Freshwater@oxfordshire.gov.uk)

Report by Director of Environment and Highways (CMDTMT10).

The Cabinet Member is RECOMMENDED to:

Approve the following highway improvements on Westbury Crescent in Oxford, as advertised:

- a) **One-way traffic restriction (exemptions for people cycling) with eastbound traffic using the northern leg, and westbound traffic using the southern leg.**
- b) **Traffic calming features in the form of physical planters placed on the highway at various points to narrow the road slightly, with the exception of proposed planters outside 36 and 31 Westbury Crescent which are recommended not to be taken forward.**
- c) **'No Waiting at Any Time' (double yellow lines) parking restrictions at various locations to support the traffic calming features with the exception of proposed 'No Waiting at Any Time' (double yellow lines) parking restrictions in the vicinity of 36 and 31 Westbury Crescent which (subject to 'b') would not be required to be taken forward**

11. Armstrong Road, Oxford - Proposed Waiting Restrictions (Pages 895 - 928)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/319

Contact: Michelle Plowman, Team Leader – Road Agreements, South
(Michelle.Plowman@oxfordshire.gov.uk)

Report by Director of Environment and Highways (CMDTMT11).

The Cabinet Member is RECOMMENDED to:

Approve the implementation of parking restrictions and traffic calming features as follows:

- a) **The introduction of no waiting at any time restrictions (double yellow lines) on sections of Armstrong Road as advertised.**
- b) **The introduction of raised tables on sections of Armstrong Road as advertised.**

12. Proposed Puffin Crossing - A417 Reading Road, West Hendred (Pages 929 - 982)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/302

Contact: Lee Turner, Team Leader – Traffic and Road Safety
(Lee.Turner@oxfordshire.gov.uk)

Report by Director of Environment and Highways (**CMDTMT12**).

The Cabinet Member is RECOMMENDED to:

Approve the following features on the A417 Reading Road, in West Hendred as advertised:

- a) **Puffin Crossing located approx. 30 metres east of the junction with The Greenway, and**
- b) **Bus Stop Clearways at the bus stops on the north and south sides of the A417 in the vicinity of the Puffin Crossing.**

13. Proposed Raised Table - Denchworth Road, Grove (Pages 983 - 998)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/317

Contact: Rosie Wood, Senior Engineer – South & Vale
(Rosie.Wood@oxfordshire.gov.uk)

Report by Director of Environment and Highways (**CMDTMT13**).

The Cabinet Member is RECOMMENDED to:

- a) **Approve the introduction of a Raised Table traffic calming feature at the Denchworth Road/The Maples/Barley Way junction, in Grove as advertised.**

14. A44 Begbroke - Proposed 20 & 40mph Speed Limits (Pages 999 - 1010)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/316

Contact: Lee Turner, Team Leader – Traffic and Road Safety
(Lee.Turner@oxfordshire.gov.uk)

Report by Director of Environment and Highways (**CMDTMT14**).

The Cabinet Member is RECOMMENDED to:

- a) **To approve the proposed 40mph speed limit on the A44 at Begbroke as advertised.**
- b) **To not approve the proposed 20mph speed limits on the village roads at Begbroke.**

15. Wheatley: Proposed 20mph Speed Limits (Pages 1011 - 1030)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/175

Contact: Anthony Kirkwood, Vision Zero Team Leader
(Anthony.Kirkwood@oxfordshire.gov.uk)

Report by Director of Environment and Highways (**CMDTMT15**).

The Cabinet Member is RECOMMENDED to:

- a) **Approve the proposed introduction of 20mph speed limits in Wheatley, as advertised.**

16. Asthall Leigh & Field Assarts: Proposed 20mph Speed Limits (Pages 1031 - 1038)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/310

Contact: Anthony Kirkwood, Vision Zero Team Leader
(Anthony.Kirkwood@oxfordshire.gov.uk)

Report by Director of Environment and Highways (**CMDTMT16**).

The Cabinet Member is RECOMMENDED to:

- a) **Approve the proposed introduction of 20mph speed limits at Asthall, Asthall Leigh and Field Assarts as advertised.**

17. Hardwick with Yelford: Proposed 20mph Speed Limits (Pages 1039 - 1046)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/262

Contact: Anthony Kirkwood, Vision Zero Team Leader
(Anthony.Kirkwood@oxfordshire.gov.uk)

Report by Director of Environment and Highways (**CMDTMT17**).

The Cabinet Member is RECOMMENDED to:

- a) **Approve the proposed introduction of 20mph speed limits at Hardwick and Yelford as advertised.**

18. Highmoor: Proposed 20mph Speed Limits (Pages 1047 - 1066)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/187

Contact: Anthony Kirkwood, Vision Zero Team Leader
(Anthony.Kirkwood@oxfordshire.gov.uk)

Report by Director of Environment and Highways (**CMDTMT18**).

The Cabinet Member is RECOMMENDED to:

- a) **Approve the proposed introduction of 20mph speed limits in Highmoor, as advertised.**

19. Kingston Bagpuize: Proposed 20mph Speed Limits (Pages 1067 - 1074)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/261

Contact: Anthony Kirkwood, Vision Zero Team Leader

(Anthony.Kirkwood@oxfordshire.gov.uk)

Report by Director of Environment and Highways (**CMDTMT19**).

The Cabinet Member is RECOMMENDED to:

- a) **Approve the proposed introduction of 20mph speed limits in Kingston Bagpuize, as advertised.**

20. Letcombe Regis: Proposed 20mph Speed Limits (Pages 1075 - 1092)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/151

Contact: Anthony Kirkwood, Vision Zero Team Leader

(Anthony.Kirkwood@oxfordshire.gov.uk)

Report by Director of Environment and Highways (**CMDTMT20**).

The Cabinet Member is RECOMMENDED to:

- a) **Approve the proposed introduction of 20mph speed limits in Letcombe Regis, as advertised.**

21. Nuffield: Proposed 20mph Speed Limits (Pages 1093 - 1106)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/193

Contact: Anthony Kirkwood, Vision Zero Team Leader

(Anthony.Kirkwood@oxfordshire.gov.uk)

Report by Director of Environment and Highways (**CMDTMT21**).

The Cabinet Member is RECOMMENDED to:

- a) **Approve the proposed introduction of 20mph speed limits in Nuffield, as advertised.**

22. Rotherfield Peppard: Proposed 20mph Speed Limits (Pages 1107 - 1114)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/177

Contact: Anthony Kirkwood, Vision Zero Team Leader
(Anthony.Kirkwood@oxfordshire.gov.uk)

Report by Director of Environment and Highways (**CMDTMT22**).

The Cabinet Member is RECOMMENDED to:

- a) **Approve the proposed introduction of 20mph speed limits in Rotherfield Peppard, as advertised.**

Councillors declaring interests

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed 'Declarations of Interest' or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your employment; sponsorship (i.e. payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member 'must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself' and that 'you must not place yourself in situations where your honesty and integrity may be questioned'.

Members Code – Other registrable interests

Where a matter arises at a meeting which directly relates to the financial interest or wellbeing of one of your other registerable interests then you must declare an interest. You must not participate in discussion or voting on the item and you must withdraw from the meeting whilst the matter is discussed.

Wellbeing can be described as a condition of contentedness, healthiness and happiness; anything that could be said to affect a person's quality of life, either positively or negatively, is likely to affect their wellbeing.

Other registrable interests include:

- a) Any unpaid directorships

- b) Any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority.
- c) Any body (i) exercising functions of a public nature (ii) directed to charitable purposes or (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management.

Members Code – Non-registrable interests

Where a matter arises at a meeting which directly relates to your financial interest or wellbeing (and does not fall under disclosable pecuniary interests), or the financial interest or wellbeing of a relative or close associate, you must declare the interest.

Where a matter arises at a meeting which affects your own financial interest or wellbeing, a financial interest or wellbeing of a relative or close associate or a financial interest or wellbeing of a body included under other registrable interests, then you must declare the interest.

In order to determine whether you can remain in the meeting after disclosing your interest the following test should be applied:

Where a matter affects the financial interest or well-being:

- a) to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
- b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest.

You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.